

**MINISTRY OF ENVIRONMENT AND SPATIAL PLANNING; PROJECT
“CHEMICALS RISK MANAGEMENT IN SERBIA 2007-2010”.**

**INQUIRY FOR LEGAL ASSISTANCE FOR PREPARATION OF SECONDARY
LEGISLATION ACCORDING LAW ON CHEMICALS AND LAW ON BIOCIDAL
PRODUCTS**

Objectives of the work

As a step toward the harmonization and approximation of national legislation with the EU, which is one of the obligations that Serbia took over in its process towards joining the EU, the Law on Chemicals and Law on Biocidal Products have been prepared. These two Laws introduce totally new chemicals and biocidal products management system. In order to fully implement EU legislation it is necessary to prepare and adopt several subsidiary legislations.

Since capacities of the Chemicals Department of the Ministry of Environment and Spatial Planning are insufficient to conduct such comprehensive task it is necessary to engage 2 legal experts who will provide their assistance in this regard.

Scope of Work

Experts shall perform the following tasks:

- Provide legal assistance and advices in preparation of all subsidiary legislation according to the Law on Chemicals and Law on Biocidal Products

Required qualifications

University degree in law with minimum of 10 years of working experience in preparation of legislation.

Bidding Documentation Requirements:

The bids have to contain the following data:

- 1) References, as well as other reliable evidences that he/she meets required qualifications
- 2) Name of the bidding party and his/her address, phone-number and e-mail address
- 3) The net price in Euros (excluding taxes and contributions); and
- 4) The date when the service can start being delivered.

The bids have to be written in Serbian and signed by the bidding party. Bids shall arrive in a closed envelope with a name of the bid clearly marked in application. Incomplete bids shall not be taken into consideration.

Location and Working Manner

The Chemicals Department of the Ministry of Environment and Spatial Planning¹ will provide experts with necessary documentation.

Experts shall organize his/hers working time and work in his/hers own premises.

During his/hers work the consultant shall cooperate with Chemicals Department staff and Project office staff.

All deliverables will be the property of the Ministry of Environment and Spatial Planning. No part of the findings will be given to a third party without written consent of Ministry of Environment and Spatial Planning.

Experts shall provide a report on their assistance.

All deliverables shall contain the following sentence: “This document has been produced with the financial assistance of the Swedish International Development Cooperation Agency, in cooperation with the Swedish Chemicals Agency, (hereinafter: KemI). The views herein shall not necessarily be taken to reflect the official opinion of Sida or KemI”;

Duration

Experts have 180 days to complete his/hers work starting from the day of signing of the contract.

Assessment of Bids

The requirements of the specification shall be fulfilled for the bid to be considered for assessment. At the assessment the most economically advantageous bid will be taken with regards in the following ranked and weighted criteria:

1. Most economically favorable	30%
2. Documented competences and capabilities	25%
3. The readiness to start and to follow the given work plan	20%
4. Fitness to the tasks according to documented experience	15%
5. Personal impression on the interview	10%

Background

Republic of Serbia received the contribution from Swedish International Development Cooperation Agency in order to implement the Project called “Chemicals Risk Management in Serbia 2007-2010”. This project shall last for two years.

The overall objectives of the project is contribution to the minimization of adverse effects of chemicals on human health and the environment, creation of preconditions for access to EU and establishment of free movement of goods in order to improve chemical safety and obtain sustainable development in the Republic of Serbia. The project specific objective is contribution to the establishment of adequate institutional capacity and creation of appropriate administrative tools for achievement of adequate chemicals control.

¹ After establishment of fully functioning Chemicals Agency all rights and obligations of the of the Ministry of Environment and Spatial Planning shall be transferred to the Chemicals Agency

Objectives, activities and deadlines for implementation of the project are given in the project document “Specific Agreement between the Government of Sweden and the Government of the Republic of Serbia on Support to Chemicals Risk Management in Serbia”